

**MINUTES OF THE MEETING OF THE AGMA STATUTORY FUNCTIONS COMMITTEE MEETING  
HELD ON WEDNESDAY, 18TH SEPTEMBER, 2019 AT BOARDROOM, GMCA,  
CHURCHGATE HOUSE, 56 OXFORD STREET, MANCHESTER M1 6EU**

**PRESENT:**

**MEMBERS:**

Councillor David Greenhalgh (Chair)	Portfolio Lead for Culture
Councillor Martyn Cox	Bolton MBC
Councillor Norman Briggs	Oldham MBC
Councillor Janet Emsley	Rochdale MBC
Councillor Stephen Coen	Salford CC
Councillor Kate Butler	Stockport MBC
Councillor Leanne Feeley	Tameside MBC

**OFFICERS IN ATTENDANCE:**

Julie Oldham	Bolton Council
Philip Cooke	Manchester CC
Zoe Williams	Manchester CC
Sheena Macfarlane	Oldham Council
Darren Grice	Rochdale MBC
Peter Ashworth	Stockport MBC
Mandy Kinder	Tameside MBC
Georgina Bentley	Wigan Council
Marie-Clare Daly	GMCA
Kerry Bond	GMCA

**SFC/1/19 APPOINTMENT OF CHAIR AND VICE-CHAIR**

That the GMCA Portfolio Lead for Culture be Chair of the AGMA Statutory Functions Committee for 2019/20.

A nomination was made for Councillor Janet Emsley to be appointed Vice Chair. There being no other nominations made, and upon a motion being proposed and seconded, it was:

**RESOLVED/-**

1. That the appointment of Councillor David Greenhalgh, GMCA Portfolio Lead for Culture as Chair of the AGMA Statutory Functions Committee for 2019/20 be noted.
2. That Councillor Janet Emsley be appointed as Vice Chair of the AGMA Statutory Functions Committee for 2019/20.

BOLTON  
BURY

MANCHESTER  
OLDHAM

ROCHDALE  
SALFORD

STOCKPORT  
TAMESIDE

TRAFFORD  
WIGAN

## **SFC/2/19 APOLOGIES**

Apologies for absence were received from Councillors Bernard Stone (Manchester CC), David Lancaster (Salford CC), Mike Smith (Tameside MBC), Carl Sweeney (Wigan Council). Alison McKenzie-Folan, GMCA Chief Executive Portfolio Lead (Wigan Council).

Apologies for absence were also received from the following Officers, Alison McKenzie-Folan (Portfolio Lead Chief Executive), Alison Gordon (GMCA), Tony Trehy (Bury) and Caroline Barrow (Salford).

## **SFC/3/19 CHAIR'S ANNOUNCEMENTS AND URGENT BUSINESS**

There were no Chairs' announcements or items of urgent business introduced at the meeting.

## **SFC/4/19 2019/20 MEMBERSHIP OF THE COMMITTEE**

The Committee noted the 2019/20 Membership of the Committee as agreed at the Joint GMCA and AGMA Executive Board on 28 June 2019:

	<b>Portfolio Leader</b>	<b>Portfolio Chief Executive</b>
	David Greenhalgh	Alison McKenzie-Folan
<b>District</b>	<b>Member</b>	<b>Substitute Member</b>
<b>Bolton</b>	Martyn Cox (Con)	Stuart Haslam (Con)
<b>Bury</b>	Joan Grimshaw (Lab)	David Jones (Lab)
<b>Manchester</b>	Bernard Stone (Lab)	Vacancy
<b>Oldham</b>	Norman Briggs (Lab)	Mohammed Alyas (Lab)
<b>Rochdale</b>	Janet Emsley (Lab)	Susan Smith (Lab)
<b>Salford</b>	Stephen Coen (Lab)	Anne-Marie Humphries (Lab)
<b>Stockport</b>	Kate Butler (Lab)	Tom McGee (Lab)
<b>Tameside</b>	Leanne Feeley (Lab)	Mike Smith (Lab)
<b>Trafford</b>	Jane Baugh(Lab)	Mike Freeman (Lab)
<b>Wigan</b>	Carl Sweeney (Lab)	Bill Clarke (Lab)

### **RESOLVED/-**

That the Committee noted its Membership for the 2019/20 Municipal Year.

## **SFC/5/19 DECLARATIONS OF INTEREST**

There were no declarations of interest received prior to the meeting.

## **SFC/6/19 TERMS OF REFERENCE**

### **RESOLVED/-**

That the Committee noted it's Terms of Reference for the 2019/20 Municipal Year.

**SFC/7/19 MINUTES**

**RESOLVED/-**

That the Committee approved the minutes of the last meeting held on 22 August 2018 as an accurate record.

**SFC/8/19 MEMBER'S CODE OF CONDUCT AND ANNUAL DECLARATION OF INTEREST FORM**

Members were reminded of their obligations under the GMCA Members Code of Conduct and to complete an annual declaration of interest form which would be published on the GMCA website.

A blank form, along with their current Register as published on their local Council websites, were mailed to Members who had not previously completed a form prior to the meeting.

**RESOLVED/-**

That Members complete an annual declaration of interest form and return it to the Governance and Scrutiny Team for publication on the GMCA website.

**SFC/9/19 GREATER MANCHESTER COUNTY RECORD OFFICE AND GREATER MANCHESTER ARCHIVES & LOCAL STUDIES PARTNERSHIP**

The Committee considered a report that detailed the progress of Archives+ and the Greater Manchester Archives and Local Studies Partnership, its future priorities and the 2017-2020 Development Plan.

**RESOLVED/-**

Members noted the progress of Archives+ the Greater Manchester Archives and Local Studies Partnership.

**SFC/10/19 CLOSEDOWN OF AGMA S48 GRANTS PROGRAMME**

Members considered a report that informed the Committee of the closure of the AGMA-run Section 48 grants fund, in line with the legislative requirements concerning closure of the scheme as of the 1<sup>st</sup> April 2019.

**RESOLVED/-**

That the report be noted.

**SFC/11/19 GM DISASTER RELIEF FUND ANNUAL IMPACT REPORT 2018-2019**

The Forever Manchester, Greater Manchester Disaster Relief Fund, Annual Impact Report 2018-2019 was considered.

**RESOLVED/-**

That the report be noted.

**SFC/12/19 DATES AND TIMES OF FUTURE MEETINGS**

That meetings be organised in accordance with the Committee's Terms of Reference (at least twice a year) and circulated to Members.

**RESOLVED/-**

That dates and times be circulated to Members.